

Laghey Primary School
5 Tamnamore Road
Killyman
Dungannon
Co Tyrone
BT71 6RJ

Maintained Primary School

Enrolment Number: 109
Admissions Number: 16

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Website: www.lagheyps.com
<https://www.facebook.com/lagheyps/>

PRINCIPAL: Mr G. Wylie
CHAIR OF BOARD OF GOVERNORS: Mrs Deirdre McNally

RESPECTIVE FUNCTIONS OF THE BOARD OF GOVERNORS AND PRINCIPAL IN RELATION TO ADMISSIONS

The Board of Governors draw up the admissions criteria and delegates to an Admission's Sub-Committee, which includes the Principal, the responsibility for applying these criteria. Any reference herein to the term the Board of Governors includes any Sub-Committee appointed by the Board of Governors for the purpose of applying the admissions criteria set out herein.

OPEN DAYS

Guided tours during the school day are available from November to up to the closure of the admission portal. A guided tour can be arranged by contacting 028 8772 5142. Slots are available between the times of 9:15am and 2:15pm.

ADMISSIONS CRITERIA

During the admissions procedure when applying the criteria punctual applications will be considered before late applications are considered. The application procedure opens on 9 January 2024 at 12noon (GMT) and an application submitted by the closing date of 26 January 2024 at 12noon (GMT) will be treated as a punctual application. An application received after 12noon (GMT) on 26 January 2024 and up to 4 pm on 31 January 2024 will be treated as a late application, this is also the last date and time for processing a change of preference in exceptional circumstances. After 4 pm on 31 January 2024 no applications will be processed until after the close of procedure on 25 April 2024.

Priority will be given to children who will have attained compulsory school age at the time of their proposed admission, including those children whose parents deferred their admission to primary school in September 2023 as defined by the new School Age (NI) Act (both groups to be treated equally).

Priority will be given to children resident in Northern Ireland at the time of their proposed admission to the school before those who are not so resident.

The Board of Governors will apply the following criteria to identify which children should be admitted either at initial admission to education or on transfer from another school.

- 1 Children who normally reside in the Parish of Dungannon.
- 2 Children from other areas.

In the event of oversubscription in any one of the criteria, taken in order, the following sub-criteria will be applied in the order set down. If oversubscribed in any one of the sub-criteria, taken in order, final selection will be on the basis of the closeness of the home to the school as measured by the shortest walking distance, priority being given to those living nearest to the school:-

- (a) children who have brothers/sisters (half-brothers/sisters) presently enrolled in the school;
- (b) children who, at the date of their application, are the eldest child of the family to be eligible to apply for admission to the school;

- (c) preference will be given to children with exceptional circumstances (medical, social or other problems) that necessitate admission to Laghey Primary School rather than any other primary school. The circumstances should be personal to the child and must be supported by independent and appropriate documentation, providing evidence of the circumstances being described as being exceptional.

In the event of over-subscription in the last criterion which can be applied, then selection for all places, will be chosen using the following tie-breaker:

Children will be selected for admission on the basis of the initial letter(s) of surname, as entered on Birth Certificate, in the order set out below as determined by a random selection of letters:

In the event of surnames beginning with the same initial letter, the subsequent letters of the surname will be used in alphabetical order. In event of two identical surnames, the alphabetical order of the initials of the forename will be used.

X, C, P, M, Q, V, G, A, L, I, E, N, J, Y, D, U, H, O, K, W, S, B, T, Z, F, R

DUTY TO VERIFY

The Board of Governors reserves the right to require such supplementary evidence as it may determine to support or verify information on any application.

Documentation submitted in support of your application should be provided directly to the school of your preference.

If the requested evidence is not provided to the Board of Governors by the deadline given, this will result in the withdrawal of an offer of a place. Similarly, if information is supplied which appears to be false or misleading in any material way, the offer of a place will be withdrawn.

WAITING LIST POLICY

The school currently does not operate a Waiting List Policy.

ADMISSION TO P2 – P7

- Pupils will be admitted to P2-P7 in accordance with the preference expressed by a parent if the school's enrolment number has not been reached, unless to do so would prejudice the efficient use of resources.
- The above criteria will also be used for admission of children from P2-P7.
- In the event of oversubscription the same admissions criteria will be applied as for admissions to P1.

Applications and Admissions to Primary 1		
Year	Total Applications	Total Admissions
2021/2022	13	13
2022/2023	17	17
2023/2024	5	5